



COURSE DESCRIPTION CARD - SYLLABUS

Course name

Library services

Course

Field of study

Year/Semester

Materials Engineering

1/1

Area of study (specialization)

Profile of study

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general academic

Level of study

Course offered in

First-cycle studies

polish

Form of study

Requirements

full-time

compulsory

Number of hours

Lecture

Laboratory classes

Other (e.g. online)

Tutorials

Projects/seminars

2

Number of credit points

Lecturers

Responsible for the course/lecturer:

Responsible for the course/lecturer:

MSc Małgorzata Furgał

Prerequisites

To start subject Library services student is able to use the computer with the basic software, use the Internet.

Course objective

Providing students with basic information on the organization of the work of the PUT Library and its service offer. Developing students' ability to use information resources of their own library and resources of other libraries in the country and abroad.

Course-related learning outcomes

Knowledge

A student using library resources knows how the library collections are organized and knows the basic concepts of copyright protection, information security and intellectual property protection.

Skills

The student is able to independently search for the necessary information materials, can use the online catalog of the PUT Library and other library catalogs, databases and the Internet.K_U01



Social competences

The student is aware of the creation and existence of national and global library catalogs, databases, repositories, and data collection systems. The student is aware of the responsibility for borrowed library materials K_K01

Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

none

Programme content

1. General information on the functioning of the PUT Library.
2. General information about library collections and their accessibility
3. Online catalogues of Library of Poznan University of Technology.
4. Principles of sharing library collections outside.
5. Principles of sharing books, journals, standards on the spot (Reading-Room).
6. Principles of working interlibrary orders.

Teaching methods

Subject tutorials: multimedia presentation, tour of the PUT Library.

Bibliography

Basic

PUT Library information system.

Additional

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Breakdown of average student's workload

	Hours	ECTS
Total workload	2	0,0
Classes requiring direct contact with the teacher	2	0,0
Student's own work (literature studies, preparation for laboratory classes/tutorials, preparation for tests/exam, project preparation) ¹	0	0,0

¹ delete or add other activities as appropriate